



SNOW PROCEDURES

1. In the event of snowfall, the School will open if it is safe for the boys, parents and staff to do so.
2. The School may need to close to ensure the safety of all boys, parents and staff. Where heavy snow has fallen overnight, notification of a Snow Closure Day will be made to all parents by no later than 07:00 on the day in question. This will be communicated in the following ways:
 - A text will be sent to ALL subscribed parents.
 - An email will be sent to ALL subscribed parents.
 - A notice on the School's website (<http://www.beaconschool.co.uk/>).
 - A message will be posted on Twitter (https://twitter.com/Beacon_School).
 - Wherever possible, **normal lessons will then take place via Microsoft Teams**. Boys should log in to Teams from home and wait for the "Join" button as usual.

All subscribed parents WILL be sent both a text and an email to notify if the School will be OPEN or CLOSED after overnight snowfall and each day after a Snow Closure.

3. If the School is open following snowfall, please don't worry if you are unable to drop your son off at the normal time. There is no need to contact the School Office if you are running late. We would, however, anticipate normal pick-up in the afternoon, and we will communicate by text and email to notify you of any changes to the minibus, cars or coach services or Prep/ Late Stay provision that afternoon.
4. If the School is open, but you are unable to make it in then please notify the School Office by emailing office@beaconschool.co.uk.
5. If the School is open on snowfall days, where possible we request that boys walk to School with parents in order to reduce vehicle congestion on-site.
6. Boys should wear uniform, but may wear non-uniform footwear, coats, hats, scarves and gloves.
7. We will provide the best educational programme possible on snowfall days. However:
 - We may combine classes where necessary (within the boys' current year group bubbles).
 - We may not run a normal teaching timetable.
 - A programme will be drawn up appropriate to the staff available and the boys present while adhering to current COVID guidelines.
 - We will ensure that the needs of boys are met as well as possible (e.g. focussed practice and revision for exam candidates).
 - Breakfast club, Prep or Late Stay may be affected.

8. Should we need to close during the School day due to snowfall, we will communicate the closure and pick-up arrangements via both text and email. All boys will be looked after on site until they can be safely picked up. Please be mindful that many of our staff live a distance from the School and we have a duty of care to ensure they are also able to start their journeys home in a timely fashion.

Last updated: 30 November 2021