



The Beacon

Independent Prep School for boys aged 3-13
Amersham, Buckinghamshire

Head of Music

For September 2023 or January 2024



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The School is committed to safeguarding and promoting the welfare of children. Applicants must be prepared to undergo appropriate child protection screening, including checks with past employers and the Disclosure and Barring Service.

The Beacon is an equal opportunities employer.

Registered in England No. 01067862. Registered Charity No. 309911.



From Nick Baker

Headmaster



Dear Applicant,

Thank you for your interest in the position of Head of Music at The Beacon. In this post, you would play a key role in our Performing Arts team. You would be expected to create and lead an innovative and exciting whole school music agenda and bring creative flair to the Beacon's performance and productions repertoire.

The Beacon is a large prep school for boys aged between 3 and 13, set on a 16 acre site near Amersham, some 30 minutes from London by train/tube. The Beacon enjoys a tradition of outstanding musical achievement with around 300 boys learning an instrument, 25 peripatetic staff and over 400 lessons of individual lessons of music and drama taught each week. The department is busy and very high standards are maintained with boys passing grade exams, many at high levels. Boys are prepared for Music Scholarships to senior independent schools and the school has a proud tradition of awards, including Music Exhibitions to Eton, Harrow, Merchant Taylors' and Oundle.

Our school has a purpose-built music department with eight tuition rooms, a large music teaching room and a Music Technology Suite. There is a strong culture of Performing Arts in the school and our on-site theatre is a place where this aspect of school life comes into its own.

To give you a flavour of life at The Beacon please take a look around our website www.beaconschool.co.uk. You will find our Safeguarding and Child Protection Policy and other useful policies on the website.

The role is available from September 2023. Ideally, we would wish to place the successful candidate to start at this point, but are open to considering applications from candidates who would not be available until later. When applying, please confirm availability.

The Beacon is a remarkable school, and we seek remarkable people. I look forward to hearing from you.

Nick Baker
Headmaster

IMPORTANT NOTE:

- *The school is committed to safeguarding and promoting the welfare of children. Safeguarding checks will be undertaken in accordance with School policy*
- *The safeguarding responsibilities of the post can be found in the job description and person specification in this recruitment pack*
- *The post is exempt from the Rehabilitation of Offenders Act 1974.*



Professional Standards

The Following is our 'Circle of Success'. It is this which makes The Beacon a special place to be educated and work at. All our staff live and breathe by the professional principles below. If these resonate with you, you would definitely enjoy working at our School.





The Role and Job Description

Role: Head of Music

Hours: Full-time

Main Areas of Responsibility

- To set and lead the Music agenda and teaching standards for the school, managing the Music team
- To work closely with the wider Performing Arts team (encompassing Drama and Music staff) to ensure that all departmental aims and objectives are being met
- To plan, prepare and deliver music lessons throughout the school
- To be prepared to teach Music Technology
- To oversee the co-ordination of peripatetic Music tuition and scholarship preparation
- To enter the school/boys for Music competitions and exhibitions/festivals
- To collaborate with Drama and English staff to provide an inspiring and broad range of performance opportunities for all boys
- To lead and develop the school's many choral and orchestral ensemble groups
- To ensure creative and logistical delivery of sectional and year group productions
- To assist with the organisation and running of trips and events as required
- To assist with duties, clubs etc., as required
- Responsible for departmental reviews and administration
- To play a full part in the life of the school community, to support our distinctive mission and ethos and to encourage all our staff and boys to follow this example
- To be fully committed to the requirements in the role in relation to before/after school, evenings (and occasional weekend) working for productions, rehearsals, events etc.
- If appropriate, to be prepared to teach an additional subject/s.

Additional Duties/Responsibilities

- To ensure, at all times, absolute commitment to the safeguarding and promotion of the welfare of the boys at our school
- To undertake break time and lunchtime duties on a rota basis
- To supervise boys during assemblies
- To assist with the organisation and running of both residential and day trips and events
- To contribute to the Clubs programme, and to help with the Prep and Late Stay programme
- To take part in INSET and other professional training and development available
- To attend school events, Parents Evenings and other meetings
- In all areas of school life, staff are expected to lead by example and demonstrate and uphold the values that we wish the boys to learn.



Safeguarding

Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact; following the School's safeguarding policy at all times and using the internal systems/contacting the DSL for monitoring safeguarding, wellbeing and pastoral issues

Note:

- The role will involve daily contact with children and a high level of responsibility for children. The role constitutes regulated activity with children.
- In the role, you may also be required to undertake such other duties as the Head reasonably requires from time to time.

Applicants should be:

- Passionate about Music and be capable of inspiring others through their expertise and enthusiasm for the subject
- Dedicated to achieving high level performance whilst also embodying a Music-for-all approach
- Able to bring creative vision and flair to the performance and productions repertoire



Person specification

| | Essential | Desirable |
|-------------------|---|---|
| Experience | <ul style="list-style-type: none"> • Exceptional musical experience and ability • Experienced performer and confident presenter • Experience of working with primary school age group | Note: it is not essential to have worked in the independent sector |
| Skills | <ul style="list-style-type: none"> • Excellent teaching abilities • Strong leadership capabilities • Highly organised • Exceptional pastoral skills • Strong relationship building and ambassadorial style skills • Creative flair • Ability to plan, organise and deliver key events for the whole School community | <ul style="list-style-type: none"> • QTS is not essential, but proven ability to teach is required • Strong keyboard and accompanying skills • Ability to teach Music Technology |
| Knowledge | <ul style="list-style-type: none"> • Music curriculum at primary and/or secondary level • Up to date safeguarding training | Specialist subject or keen interest in a particular subject |
| Other | <ul style="list-style-type: none"> • Passionate about Music and be capable of inspiring others through their expertise and enthusiasm for the subject • Dedicated to achieving high level performance whilst also embodying a Music-for-all approach • Able to bring creative vision and flair to the performance and productions repertoire • Excellent role model • Desire to contribute to school life beyond immediate classroom • Highly professional with positive outlook • Team player | The ability to teach an additional subject |



The Process

The school is committed to safeguarding and promoting the welfare of children.

All applicants must be prepared to undergo appropriate child protection screening, including checks with past employers and the Disclosure and Barring Service. The Beacon is an equal opportunities employer. References will be required and any relevant issues arising from such will be taken up at interview or a suitable point during the process.

Candidates who have a disability or any other special requirements should let the school know if there are any reasonable adjustments they would like the school to make as part of this recruitment process.

There is a requirement to complete the school's Application Form which can be downloaded from the website. Please send a copy of your completed Application Form and covering letter to recruitment@beaconschool.co.uk

The closing date for receipt of applications is **Monday 05 June 2023**. We would encourage you to submit your application early as we reserve the right to close vacancies earlier than the deadline – if, for example, we receive a number of applications of interest early on.

(Please note that whilst an interview is to be used as the primary feature of the selection process, if invited for interview you will be advised as to whether any additional selection methods will be required to supplement the interview. This may include a lesson, presentation and/or other task. Whatever methods are chosen, the panel will use these to assess the merits of each candidate against the job and person specification).

