



The Beacon

Independent Prep School for boys aged 3-13
Amersham, Buckinghamshire



Head of Music

For 2022



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The School is committed to safeguarding and promoting the welfare of children. Applicants must be prepared to undergo appropriate child protection screening, including checks with past employers and the Disclosure and Barring Service.

The Beacon is an equal opportunities employer. Registered in England No. 01067862. Registered Charity No. 309911.



From Will Phelps Headmaster



Dear Applicant

Thank you for your interest in the position of Head of Music at The Beacon.

In this post, you would play a key role in our Performing Arts team. You would be expected to create and lead an innovative and exciting whole school Music agenda and bring creative flair to The Beacon's performance and productions repertoire.

The Beacon is a large prep school for boys aged between 3 and 13, set on a 16 acre site near Amersham, some 30 minutes from London by train/tube. The Beacon enjoys a tradition of outstanding musical achievement with around 300 boys learning an instrument, 20 peripatetic staff and over 400 lessons of individual lessons of music and drama taught each week. The department is busy and very high standards are maintained with boys passing grade exams, many at high levels. Boys are prepared for Music Scholarships to senior independent schools and the school has a proud tradition of achieving awards to schools including Eton (Music Exhibition), Harrow, Merchant Taylors' and Oundle.

Our school has a purpose-built Music department, which includes eight tuition rooms, a large Music teaching room and a Music Technology Suite with Mac computers. There is a strong culture of Performing Arts in the school and the recently built Spinney theatre is a place where this aspect of school life comes into its own. International tours and community outreach are all part of Performing Arts beyond The Beacon. To give you a flavour of life at The Beacon please take a look around our website www.beaconschool.co.uk. You will find our Safeguarding and Child Protection Policy and other useful policies on the website.

Please note that the latest this role may start is September 2022. Ideally we would wish to place the successful candidate earlier, and so when applying please confirm availability to start work.

The Beacon is a remarkable school and we seek remarkable people. I look forward to hearing from you.

Will Phelps
Headmaster



IMPORTANT NOTE:

- The school is committed to safeguarding and promoting the welfare of children. Safeguarding checks will be undertaken in accordance with School policy
- The safeguarding responsibilities of the post, can be found in the job description and person specification in this recruitment pack
- The post is exempt from the Rehabilitation of Offenders Act 1974.

Professional Standards

The Following is our 'Circle of Success'. It is this which makes The Beacon a special place to be educated and work at. All our staff live and breathe by the professional principles below. If these resonate with you, you would definitely enjoy working at our School.





The Role and Job Description

JOB DESCRIPTION

The Head of Music will jointly lead Performing Arts, working closely with the Drama team, with key responsibility for teaching music and continuing to build on the success of a varied music provision.

Key Responsibilities

- To set and lead the Music agenda and teaching standards for the school, managing the Music team
- To work closely with the wider Performing Arts team (encompassing Drama and Music staff) to ensure that all departmental aims and objectives are being met
- To plan, prepare and deliver music lessons throughout the school
- To be prepared to teach some Drama and Music Technology
- To oversee the co-ordination of peripatetic Music tuition and scholarship preparation
- To enter the school/boys for Music competitions and exhibitions/festivals
- To collaborate with Drama and English staff to provide an inspiring and broad range of performance opportunities for all boys
- To lead and develop the school's many choral and orchestral ensemble groups
- To ensure creative and logistical delivery of sectional and year group productions
- To assist with the organisation and running of trips and events as required
- To assist with duties, clubs etc., as required
- Responsible for departmental reviews and administration
- To play a full part in the life of the school community, to support our distinctive mission and ethos and to encourage all our staff and boys to follow this example
- To be fully committed to the requirements in the role in relation to before/after school, evenings (and occasional weekend) working for productions, rehearsals, events etc.
- If appropriate, to be prepared to teach an additional subject.

Safeguarding

Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact; following the School's safeguarding policy at all times and using CPOMS as the internal system for monitoring safeguarding, wellbeing and pastoral issues.

Note:

- The role will involve daily contact with children and a high level of responsibility for children.
- The role constitutes regulated activity with children.



In the role, you may also be required to undertake such other duties as the Head reasonably requires from time to time.

In all areas of school life, staff are expected to lead by example and demonstrate and uphold the values and principles that we wish the boys to learn.

Applicants should be:

- Passionate about Music and be capable of inspiring others through their expertise and enthusiasm for the subject
- Dedicated to achieving high level performance whilst also embodying a Music-for-all approach
- Able to bring creative vision and flair to the performance and productions repertoire





Person specification

	Essential	Desirable
Experience	<p>Exceptional musical experience and ability</p> <p>Experienced performer and confident presenter</p> <p>Experience of working with primary school age group</p>	<p>Note: it is not essential to have worked in the independent sector</p>
Skills	<p>Excellent teaching abilities</p> <p>Strong leadership capabilities</p> <p>Highly organised</p> <p>Exceptional pastoral skills</p> <p>Strong relationship building and ambassadorial style skills</p> <p>Creative flair</p> <p>Ability to plan, organise and deliver key events for the whole School community</p>	<p>QTS is not essential, but proven ability to teach is required</p> <p>Strong keyboard and accompanying skills</p> <p>Ability to teach Music Technology</p>
Knowledge	<p>EYFS, KS1 and KS2 curriculum</p> <p>Up to date safeguarding training</p>	<p>Specialist subject or keen interest in a particular subject</p>
Other	<p>Passionate about Music and be capable of inspiring others through their expertise and enthusiasm for the subject</p> <p>Dedicated to achieving high level performance whilst also embodying a Music-for-all approach</p> <p>Able to bring creative vision and flair to the performance and productions repertoire</p> <p>Excellent role model</p> <p>Desire to contribute to school life beyond immediate classroom</p> <p>Highly professional with positive outlook</p> <p>Team player</p>	<p>The ability to teach an additional subject</p>



The Process

The school is committed to safeguarding and promoting the welfare of children.

All applicants must be prepared to undergo appropriate child protection screening, including checks with past employers and the Disclosure and Barring Service. The Beacon is an equal opportunities employer. References will be required and any relevant issues arising from such will be taken up at interview or a suitable point during the process.

Candidates who have a disability or any other special requirements should let the school know if there are any reasonable adjustments they would like the school to make as part of this recruitment process.

There is a requirement to complete the school's Application Form. Please download from the School's website send a copy of your completed Application Form and covering letter:

- by e-mail to: recruitment@beaconschool.co.uk

The closing date for receipt of applications is **Friday 7 January 2022**, and interviews will be held the following week.

(Please note that whilst an interview is to be used as the primary feature of the selection process, if invited for interview you will be advised as to whether any additional selection methods will be required to supplement the interview. This may include a lesson, presentation and/or other task. Whatever methods are chosen, the panel will use these to assess the merits of each candidate against the job and person specification).

