

Cancellation Notice and Cancellation Form

Contract for educational services (Parent Contract)

If the offer of a place and its acceptance are both made entirely at distance by means of post or electronic communication without either of the Parents meeting face to face with a member of the School staff the Parents have the right to cancel this agreement at any time within 14 days of the day after We receive Your completed and signed acceptance form. Information about the right to cancel and how to cancel is set out in the School's cancellation notice and form published on the School website. In such circumstances the Acceptance Deposit will be refunded together with any Fees paid pro-rated if the School has provided any educational services under this agreement.

Effects of cancellation

a) Where we have provided educational services

If, following your acceptance of a place and payment of the Acceptance Deposit, we provide educational services to your child, and then you choose to cancel the contract before the 14 day period expires, you will be liable to pay to us our reasonable costs. These will be the costs for the actual services provided up to the time you communicate to us your cancellation of the contract, calculated as a proportion of the termly fees. We will return to you, after deduction of our reasonable costs, the balance of fees and any deposit paid.

b) Where we have not provided educational services

If you cancel this contract within the 14 day period and we have not provided any services, we will reimburse to you in full any payment of fees and deposit received from you, without undue delay, and not later than 14 days after the day on which we are informed about your decision to cancel. We will make any reimbursement due using the same means of payment as you used for payment to us, unless we expressly agree otherwise. You will not incur any fees as a result of the reimbursement.

Reimbursement of payments made

If you have paid to us an amount greater than any costs we have properly incurred, we will reimburse you with the balance, within the timescale and in the manner set out in b) above.

Cancellation of contract

To the parents:

If you wish to cancel your Parent Contract with The Beacon Educational Trust Limited within the 14 day period, please notify the Headmaster, by email, letter or fax, at the School address. Below is some suggested wording.

To the Headmaster of The Beacon:

Amersham Road, Chesham Bois, Amersham, Buckinghamshire HP6 5PF

I / We hereby give notice that I / we cancel the Parent Contract as set out in:

- the letter of offer
- the Conditions of Award (if applicable)
- the School's Terms and Conditions
- the acceptance form returned to the School on _____ (date).
- the fees list.

Name(s) of parent(s): _____

Address(es) of parent(s): _____

Signed: _____

Date: _____