



The Beacon

Leading Independent Prep School for boys aged 4-13
Amersham, Buckinghamshire

Gap Year Tutor/Internship (Sports) September 2020 Start



From Will Phelps Headmaster



Dear Applicant

We have an exciting opportunity for an internship or a gap year student to gain insight and experience in the education sector, primarily working within our Sports Department.

In this role, you would help coach pupils and support our specialist staff throughout the course of the week. You would provide support in lessons and also be expected to help organise and attend fixtures, competitions and events.

The Beacon is a large independent day school for boys aged 4-13. The school occupies a 20 acre site half way between Amersham and Chesham, easily accessible from London by Met Line/Chiltern Railways and not far from the M25. We have superb facilities, pitches, Astro, and Sports Hall plus a newly covered swimming pool. Our boys participate in the following:

- Rugby
- Football
- Tennis
- Cricket
- Swimming
- PE and much more

Every year we take on at least two students in these roles and each has a scheduled timetable, with a variety of tasks to attend to. Please read through this pack and visit our website which contains useful policies including Safeguarding.

This opportunity is available from September 2020 (term time only) for the three terms to July 2021. The salary is in the region of £11,500 (gross) pa.

The Beacon is a remarkable school and we seek remarkable people. I look forward to hearing from you.



Professional Standards

The following is our 'Circle of Success'. It is this which makes The Beacon a special place to be educated and work at. All our staff live and breathe by the professional principles below. If these resonate with you, you would definitely enjoy working at our School.





The Role

To help coach pupils and support the specialist staff team; providing support in lessons and also helping with duties along with organising and attending fixtures, competitions and events.

Personal Attributes

- Experience of playing sport at a high level (e.g. at school, university or as part of a club/association);
- Positive and upbeat;
- Team player – prepared to roll-up sleeves and support others;
- Interested in physical education and fitness.

Terms

- Start date: Sept 2020
- 5 days per week, term time working only plus 6 days of INSET across the year
- Fixed Term Contract September 2020 - July 2021
- Salary c£11,500 (gross) pa for the fixed term period

The Process

The school is committed to safeguarding and promoting the welfare of children. All applicants must be prepared to undergo appropriate child protection screening, including checks with past employers and the Disclosure and Barring Service. The Beacon is an equal opportunities employer. References will be required and any relevant issues arising from such will be taken up at interview or a suitable point during the process.

Candidates who have a disability or any other special requirements should let the school know if there are any reasonable adjustments they would like the school to make as part of this recruitment process.

There is a requirement to complete the school's **Application Form** which can be completed **online via the School website**. Alternatively, please download the Word version from our website and send a copy of your completed Application Form with covering letter:

- by e-mail to: recruitment@beaconschool.co.uk
- or by post to: Mr Will Phelps, Headmaster, The Beacon School, Amersham Road, Chesham Bois, Amersham, Bucks HP6 5PF

The closing date is **Friday 27 March 2020** (Interview dates to be confirmed).

(Please note that whilst an interview is to be used as the primary feature of the selection process, if invited for interview you will be advised as to whether any additional selection methods will be required. Whatever methods are chosen, the panel will use these to assess the merits of each candidate against the job and person specification).

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